



**Troop 93
Leadership Position Description**

Troop Meeting Program Advisor

Type: Appointed by Scoutmaster
Reports to: Scoutmaster
Description: Assure Troop Program schedule is maintained and program needs are met.
Comments: The Program Director assures that the youth are performing as necessary to make sure the Troop Program schedule is maintained and program needs are met. Assures programs follow BSA guidelines.

QUALIFICATIONS

Experience: In depth knowledge of Youth positions and responsibilities. .

PERFORMANCE REQUIREMENTS

- **Training:** Complete Fast Start tape, Youth Protection Training,
- **Desired training:** New Leader Essential

- **Attendance:** You are expected to all attend Troop meetings and all Committee/PLC meetings.

GENERAL LEADERSHIP RESPONSIBILITIES

Uniform: Set the example by wearing your uniform correctly at troop meetings and other formal events.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

SPECIFIC LEADERSHIP RESPONSIBILITIES

The Program Director assures all program needs are met.

Duties include:

- Assure guest speakers have been appropriately contacted by assigned youth (may necessitate making the contact)
- Works closely with the PLC Facilitator to assure PLC training and troop meeting programs support the troop's outdoor activities and large trips as necessary
- Helps troop youth develop a program on short notice, if necessary.
- Assure all necessary resources are in place to support each troop meeting program
- Helps with menu planning and duty rosters to assure they are complete 2 weeks before a trip and the remainder of the troop program is conducted as scheduled
- Encourages the Patrol method (assist in patrol meeting, assure patrol continuity on outings, encourage patrol competition, etc)