



**Troop 93
Leadership Position Description**

Fund Raising Chair

- Type:** Appointed by Committee Chairman
Reports to: Committee Chairman
Description: In charge of Troop Fundraising activities.
Comments: Assure all fundraising activities are coordinated properly, all appropriate monies received and properly noted by the Treasurer.

QUALIFICATIONS

- Experience:** Prior Fundraising experience is desired. Understanding of BSA policies desired (will require knowing once in position).

PERFORMANCE REQUIREMENTS

- **Training:** Complete Fast Start tape, Youth Protection Training,
- **Desired training:** New Leader Essential
- **Attendance:** You are expected to attend Troop meetings as applicable and all Committee meetings.

GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** **Uniform optional** - Set the example by wearing your uniform correctly at troop meetings and other formal events.
- Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

SPECIFIC LEADERSHIP RESPONSIBILITIES

Assure all the troop Fund Raising activities are properly staffed, follow BSA policy's and are supported as necessary (materials and budgets). Troop 93's generally has three fund raising activities: popcorn, holiday season ham sale and UNC football (via Pack 93)

Duties include:

- Assuring a Popcorn Kernel in place each year (Kernel will require District level interfacing)
- Assure all necessary materials for each Fund Raising activity are in place (tickets for ham sale, etc)
- Assure all monies are properly collected and ear marked as necessary (by item or youth)
- Assure all safety procedures and necessary equipment is in place to support fund raiser
- Provide proper follow-up after each Fundraising activity to allow for improvement next year.