



Troop 93 Leadership Position Description

Committee Chairman

GENERAL INFORMATION

Type: Appointed by Charter Organization Representative (COR)

Reports to: COR

Description: In charge of Troop Committee.

Comments: The Committee Chairman runs the Committee meetings, receives reports from troop adult positions, facilitates the decision making of the Committee

QUALIFICATIONS

Experience: Previous scout service desired. Working knowledge of the Troop Adult and youth structure, previous management experience desired.

PERFORMANCE REQUIREMENTS

- **Training:** Complete Fast Start tape, New Leader Essential, Scoutmaster/Assistant Scoutmaster Specific Training, Introduction to Outdoor Leader Skills, Youth Protection Training
- **Desired training:** First Aid and CPR Training , Wood Badge Training
- **Attendance:** You are expected to attend troop meetings, troop outings as needed, all Committee meetings and all District Roundtable meetings.

GENERAL LEADERSHIP RESPONSIBILITIES

Uniform: Set the example by wearing your uniform correctly.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

SPECIFIC LEADERSHIP RESPONSIBILITIES

The Committee Chairman directs the activities of the troop committee. Chairman's responsibilities include supporting the troop program and handling troop administration. Specific duties include overseeing troop finances, fund-raising, troop communications, and handling boards of review.

Duties include:

- Runs the Committee meeting
- Attends monthly District Roundtable meeting and reports as necessary to the troop committee.
- Assure troop records are maintained (Committee minute minutes).
- Assure troop is supported as necessary.
- Oversee the troops financial affairs.
- Assist the Scoutmaster in completing the troop's annual re-charter.
- Assure troop adheres to BSA policies.
- Presents all Adult Leader's application to the committee for an acceptance vote
- Assure Newsletter is published monthly